

# CHARLES "CJ" KIGHT

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## EDUCATION

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**The University of Texas at Austin, McCombs School of Business** – Austin, Texas

**Master in Professional Accounting**

May 2021

**Bachelor of Business Administration**

May 2020

- Track: Financial Reporting and Assurance
- Texas MPA Advanced Excel Certificate
- Undergraduate GPA: 3.60, Undergraduate Accounting GPA: 3.77

**London School of Economics and Political Science** – London, England

June - July 2018

**Study Abroad**

- Completed three hours of marketing courses

## EXPERIENCE

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**Wright Asphalt** – Houston, Texas

July 2018 - August 2018

**Intern in the Controller's Office**

- Analyzed receipts of day-to-day business operations to formulate more than 10 weekly expense reports for Controller evaluation, resulting in zero reported errors
- Recognized revenues and expenses in the general ledger from asphalt transports and sales contracts as large as \$300K
- Developed skills in Microsoft Dynamics NAV, used to link thousands of BOLs to contracts to ease the auditing process

**Texas Senator Hughes Office** – Austin, Texas

January 2017 - May 2017

**Legislative Aide/Intern**

- Communicated directly with 100s of constituents each week, answering questions and clarifying issues regarding Senator Hughes' authored bills
- Summarized pertinent information from constituent opinions and feedback into daily reports to pass on to the senator

**Sprout School Supplies** – Austin, Texas

May 2017 - July 2017

**Warehouse Manager**

- Improved operational efficiency by creating a process of distributing multiple items to each school supply box continuously instead of one item at a time, leading to a promotion after just three weeks
- Oversaw 20+ employees and was directly involved in a supply chain method of production to prepare school supply boxes
- Executed a quota of 500+ shipments which were made on a day-to-day basis

## ACTIVITIES

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**Texas Cowboys** – Austin, Texas

February 2018 - Present

**Highly-selective, university-sponsored organization focusing on leadership, character, service, and spirit**

- Completed 54 hours of community service over the course of the Spring 2018 semester
- Volunteered with the Arc of the Capital Area and at Rosedale Elementary every week to assist children with special needs

**Phi Gamma Delta** – Austin, Texas

August 2017 - Present

**Risk Manager, Build Chairman and Head Permit Chair**

- Elected by 200 members to plan, design and direct build projects with a \$48K semester budget
- Coordinate with Austin Fire Marshal to approve all events with attendees over 300 people
- Develop extensive build plans to be creative and cost effective in compliance with Austin Official Rules and Regulations

**Texas Investment Stock Competition** – Austin, Texas

February 2017 - April 2017

- Finished 1<sup>st</sup> place in an Investopedia mock stock competition, managing \$100K with a 41% gain in two months
- Invested in volatile stocks such as 3x leveraged ETFs which proved successful

## ADDITIONAL

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- Honors: Texas Exes Delgado Scholarship (Fall 2017), University Honors (Fall 2016 - Fall 2018), National Society of Collegiate Scholars (Spring 2017), High School Valedictorian (2016), Lacrosse Team Captain and All State Award (2016)
- **Work Eligibility:** Eligible to work in the U.S. with no restrictions